

**BOARD MEETING
SEPTEMBER 5, 2013**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6th floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, Jack Croker, C. J. Christ, Lee Shaffer, Edward Pontiff. Absent: Hymel Henry and Eugene Pellegrin. Also present was Jamie Elfert of TPCG, and John Lyons of GSE Associates.

The Invocation was led by Lee Shaffer..

The Pledge of Allegiance was led by Ken Royston.

Motion by Will Theriot; 2nd by C.J. Christ to approve the minutes of the meeting of August 3, 2013 with a correction to the vote on the Motion to access the Liquidated Damages against Sealevel Construction to show that Lee Shaffer abstained on the vote. Approved by the Board.

A request was made for comments from the public with no response.

Motion by Jack Croker; 2nd by Will Theriot to approve the Bill List of Outstanding Invoices in the amount of \$49,022.85. Approved by the Board. Copies attached.

Motion by Jack Croker; 2nd by Lee Shaffer to approve Reimbursements for the Veterans Museum Foundation for \$42, 530.00. Approved by the Board. Copies attached.

Motion by Will Theriot; 2nd by Edward Pontiff to approve Reimbursements for Veterans Park for \$612.85 and T. Baker Smith for \$336.25 for the Bulkhead Project. Approved by the Board. Copies attached.

Motion Lee Shaffer; 2nd by Jack Croker to approve the Monthly Financial Report. Approved by the Board Copies attached.

Jamie Elfert of TPCG reviewed the 2014 Budget Schedule and 2013 Balancing Adjustment Recommendations for the October 3, 2013 Meeting. Copies attached.

Veterans Park Committee : No Report.

Regional Military Museum Foundation : C.J. Christ informed the Board that the Deck Gun had been moved by crane as well as the Duck and Missile Trailer across the street in preparation for the new Museum construction. Also 12 feet of the Storage Building was being removed to make room for the footprint of the new Museum.. A concert by the Terrebonne Parish Community Band will be held at the Museum on Sunday at 3:00 p.m.

John Lyons of GSE Associates, LLC informed the Board that the Pre-Construction Meeting was held and a notice to proceed on the construction was given with the beginning date of September 16, 2013 and a ending date of February 12, 2014. An inspection of the existing buildings as part of the pre construction needs to be done. He also informed the Board that as more funds become available that some of the items that were removed to approve an acceptable bid could be added in the future. Project Reports will be presented at the monthly Board Meetings. Pay Requests as the project moves along will be sent on the 25th of each month with verification by GSE Associates, LLC and recommendation of payments brought to the Board.

A call was made to discuss any other matters to be considered by the Commission.

Motion by C. J. Christ; 2nd by Lee Shaffer to deviate from the Agenda. Approved by the Board.

Motion by Jack Corker; 2nd by Lee Shaffer to provide up to \$500.00 for a Ground Breaking Ceremony and to invite the TPCG Council and Tourism and News Media. Approved by the Board.

Motion by Will Theriot; 2nd by C. J. Christ to adjourn the meeting. Approved by the Board. Meeting adjourned at 6:17 p.m.